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NOTICE TO CONTRACTORS – INVITATION FOR REQUEST FOR PROPOSALS  
**HAPPY CAMP BIOMASS SUPPLY AND FEASIBILITY STUDY**  
for Happy Camp Community Action, Inc/RISE Collaborative

## Project Overview

Happy Camp Community Action, Inc/RISE Collaborative (HCCA/RISE) is seeking a qualified and experienced independent consulting firm for the purposes of conducting a Biomass supply and feasibility study. The study should assess the current situation in Happy Camp, CA, make recommendations on suggested technologies and approaches, and outline next steps for project implementation and funding. A project budget, timeline and action items should be clearly identified.

## Submit To / Project Contact

Submit questions regarding the project or RFPs to Abigail Yeager at [ayeager@happycampcc.org](mailto:ayeager@happycampcc.org) by March 1, 2024, @5PM (PST).

Submit your proposal to Jasmine Borgatti at [jborgatti@happycampcc.org](mailto:jborgatti@happycampcc.org) by **March 11, 2024 @5pm (PST)**.

## Schedule

Issue RFPs	February 26, 2024
Questions from potential consultants accepted through Responses to questions sent out by	March 1, 2024; 5:00pm March 4, 2024
<b>Proposal Due Date</b>	<b>March 11, 2024; 5:00pm</b>
RFPs Award Date	TBD
Consultant begins work	TBD

## Organization Background/Overview

Happy Camp Community Action, Inc (HCCA) is a 501(c)(3) non-profit organization located in Happy Camp, CA and are the fiscal sponsor of RISE Collaborative (RISE). HCCA/RISE is managing a California Office of Emergency Services JumpStart grant to build capacity, facilitate hazard mitigation activities, and provide project scoping for community wide resiliency programs. **Mission:** The Rise Collaborative unites Community Partners in a collective effort to expand capacity, protect our people, property, infrastructure, and way of life. **Vision:** To be a leader for collaborative action in providing resources to support the cycle of resilience.

## **Current Situation**

Happy Camp is a small, rural, unincorporated town located in Northwestern Siskiyou County in Northern California surrounded by federally managed forestland (Klamath National Forest) that is in need of post-fire restoration and forest thinning. Happy Camp's economy declined in the early 1990s when timber harvesting was severely reduced. As a result, the local mills that relied on Federal timber were forced to shut down. In 2020 the Slater and Devil Fires took 2 lives, burned over 166,000 acres, and destroyed more than 200 homes in Happy Camp. Currently, community members and local collaborators are seeking to develop a business that will simultaneously create jobs and provide a cost-effective means of reducing wildfire risk in the region by utilizing biomass and/or small diameter trees harvested during wildfire hazard reduction management treatments.

## **Study Objectives**

Our goal in conducting this feasibility study is to understand what the potential is for a viable and sustainable Biomass Utilization Business and to gauge the level of support for this project in our community. The feasibility study report should address the following:

- Assessment of the annually available biomass supply and delivered cost near Happy Camp
- Screening of a wide range of biomass utilization technologies to identify the technology most likely to be viable in the Happy Camp
- Completion of a feasibility study for the technology judged most likely to be viable in Happy Camp
- Identification of a site in Happy Camp that could support a biomass utilization business
- Identification of generation of revenue to offset forest restoration and fuels treatment costs, including a financial analysis
- Outline of a profitable enterprise that has sustainable return on investment and is developed to support a community-based enterprise in Happy Camp
- Identification of potential community-based and non-community based partners and collaborators
- Identification of steps for economic development and sustainable long-term community member employment
- Outline addressing the restoration of forestlands to a productive timber producing and fire resilient state
- Documentation of the methodology, analysis, results, conclusions, and recommendations in a written report
- Ensure that all the preceding analysis are completed to the degree that an entity can use the results of the work to create a business plan and attract funding to fully develop a biomass utilization business
- Appropriate timeframe for both the feasibility study and next steps implementation

## **Proposal Requirements**

### **Firm Information**

Provide firm's name, address, website URL and telephone number. Include name, title and e-mail address of the individual who will serve as firm's primary contact. Include a brief description and history of your firm.

### **Experience and References**

Proposals should include a list of 3-5 references for similar projects that your firm has completed.

### **Project Approach**

Please explain your project approach, style and process.

### **Schedule and Timeline**

Proposals should include the proposed work schedule, timeline and deliverables resulting from the feasibility study. The contract is expected to begin in **TBD** and should ideally be completed within **6 months** of Notice to Proceed.

### **Cost**

Proposals must include the estimated cost for all work related to tasks and deliverables outlined in the Schedule and Timeline.

### **Provide Biographies of Key Staff**

Please include a summary of experience of all key staff.

### **Required Deliverables**

- Project Kick-Off Meeting
- Wood Utilization Campus Review/Supply Assessment
- Biomass Technology Screening/Value-Added Conversion Technology Review
- Resource Competition Review
- All-inclusive Feasibility Study
- Site Assessment
- Environmental Permitting and Environmental Regulatory Compliance Review
- Draft and Final Project Documentation: Written report (hardcopy and electronic copies), Powerpoint Slide Deck, etc.
- In person Final Review Meeting and Presentation of findings to the Board of Directors, Steering Committee, key staff, and/or Community Members